



October 17, 2006

SUBJECT: APPOINTMENT OF REPRESENTATIVE TO THE SILICON VALLEY LIBRARY SYSTEM ADVISORY BOARD

REPORT IN BRIEF

The Sunnyvale Public Library is a member of the Silicon Valley Library System, a cooperative library system formed by the State of California to facilitate resource sharing and cooperation among libraries in the Silicon Valley region. Under the California Library Services Act (CLSA) of 1977, one of the requirements for cooperative library systems is that each City Council must appoint a local resident to serve on the local cooperative library system's advisory board when a vacancy arises. Nominations to the System Advisory Board to represent the City of Sunnyvale are made by the Library Board of Trustees and presented to the City Council to request appointment. The most recent appointee is Thomas Flaherty, a former Library Board Trustee whose first term on the Silicon Valley Library System Advisory Board ended as of June 30, 2006. This report recommends the reappointment of Thomas Flaherty to represent the City of Sunnyvale on the Silicon Valley Library System Advisory Board for another two-year term, 2006-2008.

BACKGROUND

In accordance with the California Library Services Act, Education Code Sections 18747-18750, each Cooperative Library System shall establish an advisory board consisting of as many members as there are member jurisdictions of the system. The governing body of each member jurisdiction shall appoint one member to the advisory board from among its residents.

The term of any member of a system advisory board shall be for two years, and each member shall serve no more than two consecutive terms.

The appointing jurisdiction shall ensure that members of a system advisory board are representative of the public at large and of the underserved residents in the system service area. The duties of each system advisory board shall include, but not be limited to, the following:

- Assisting the Administrative Council in the development of the System Plan of Service. The Administrative Council is comprised of the directors of each participating library.
- Advising the Administrative Council on the need for services and programs.
- Assisting in the evaluation of the services provided by the system.
- Keeping the Library Board of Trustees up-to-date on System Advisory Board activities.

When a vacancy on the System Advisory Board occurs, at a Board of Library Trustees meeting, staff seeks nominations from the Board for a community member to fill the vacancy. The Library Board makes a nomination which then is presented to the City Council to request approval. The most recent appointee for Sunnyvale is Thomas Flaherty, a former Library Board Trustee. Mr. Flaherty is a resident of Sunnyvale. He is also a senior citizen, a

growing demographic in the library community, which is considered to be an underserved group. Mr. Flaherty was the representative to the System Advisory Board during the 2004-2006 term. During that time, Sunnyvale was well-served by the representation that Mr. Flaherty provided. Effective participation on the System Advisory Board requires an awareness of current library issues. Including Mr. Flaherty, the last three representatives on the System Advisory Board have had prior library experience as members of the Board of Library Trustees.

At the October 2, 2006 meeting of the Board of Library Trustees, Vice Chair John Lilly nominated Mr. Flaherty for reappointment to the Silicon Valley Library System Advisory Board. The nomination was seconded by Trustee Kathleen Meagher and the Library Board of Trustees voted unanimously to recommend Thomas Flaherty to the City Council in order to continue his service as the representative from Sunnyvale for the 2006-2008 term.

EXISTING POLICY

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| Policy 6.2F.1c | Participate in regional and statewide library cooperative activities to strengthen library services for Sunnyvale residents. |
| Policy 6.2F.1e | Support activities of the Sunnyvale Board of Library Trustees in its advisory role to the City Council including library policy review, receiving input for library users, and advocacy of the library. |

DISCUSSION

Each member library of the Silicon Valley Library System (San Jose, Santa Clara City, Santa Clara County, Los Gatos, Mountain View, Palo Alto and Sunnyvale) is required to select a member of the community to serve on the System Advisory Board. System Advisory Board members meet regularly in member libraries to provide a citizen perspective to the System's Administrative Council. The Silicon Valley Library System Advisory Board also works in cooperation with the Boards of the Peninsula Library System (San Mateo County) and the Bay Area Library System (East Bay) to provide training, to participate in advocacy activities, and to contribute to greater community awareness of libraries' resources and services. The System Advisory Board member attends the meetings of the Board of Library Trustees, presents updates on activities and keeps up with library issues considered by the Board.

FISCAL IMPACT

None.

PUBLIC CONTACT

Public contact was made through posting of the Council agenda on the City's official notice bulletin board, posting of the agenda and report on the City's web page, and the availability of the report in the Library and City Clerk's office. The Board of Library Trustees discussed this issue at their October 2, 2006 meeting.

ALTERNATIVES

1. Reappoint Thomas Flaherty to the Silicon Valley Library System Advisory Board for the term of 2006 - 2008 to represent the City of Sunnyvale.
2. Select another appointee from the community to serve on the Silicon Valley Library System Advisory Board for the term of 2006 - 2008 to represent the City of Sunnyvale.

RECOMMENDATION

The Board of Library Trustees recommends Alternative #1, Reappoint Thomas Flaherty to the Silicon Valley Library System Advisory Board for the term of 2006 - 2008 to represent

the City of Sunnyvale. The Board nominated Mr. Flaherty because of his experience and knowledge of libraries.

Staff recommends Alternative #1, Reappoint Thomas Flaherty to the Silicon Valley Library System Advisory Board for the term of 2006 - 2008 to represent the City of Sunnyvale because Mr. Flaherty has a high level of interest in libraries, he has experience, and will represent the City of Sunnyvale effectively.

Reviewed by:

Deborah L. Barrow, Director, Libraries
Prepared by: Steve Sloan, Administrative Librarian

Approved by:

Amy Chan
City Manager

Attachments

A. Draft Board of Library Trustees Meeting Minutes of 10/2/06.



DRAFT MINUTES

SUNNYVALE BOARD OF LIBRARY TRUSTEES OCTOBER 2, 2006

The Board of Library Trustees met in regular session in the Library Program Room, 650 West Olive Avenue at 7:10 p.m. with Jim Griffith presiding.

ROLL CALL

PRESENT: Chair Jim Griffith
Vice Chair John Lilly
Boardmember Kathy Meagher
Boardmember Narendra Pathak

STAFF PRESENT: Deborah L. Barrow, Director of Libraries
Sandra Barajas, Recording Secretary

SCHEDULED PRESENTATION: None.

PUBLIC ANNOUNCEMENTS: None.

CONSENT CALENDAR:

- 1.A) Approval of Draft Minutes of 9/11/06
- 1.B) Approval of Agenda

Boardmember Pathak moved, and Vice Chair Lilly seconded, approval of items 1.A and 1.B as presented. Motion carried unanimously.

CITIZENS TO BE HEARD: None.

PUBLIC HEARINGS/GENERAL BUSINESS:

2. RTC: Authorization to accept \$22,525 grant funds from the California State Library for the Library Services and Technology Act Grant Program to provide access to Live Homework Help, an online homework assistance program, and Budget Modification No. 13: Director Barrow provided the Board with a brief overview of the draft RTC. Discussion ensued regarding funding, publicity of program, and availability of tutors.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

Boardmember Pathak moved, and Vice Chair Lilly seconded, to recommend to Council Alternative 1 which accepts \$22,525 from the California State Library for the Library Services Technology Act (LSTA) Grant Program to provide access to Live Homework Help, and authorizes Budget Modification No. 13 because the program is a great opportunity for Sunnyvale students. Motion carried unanimously.

3. RTC: Authorization to accept a second year of \$10,000 in grant funds from the Satterberg Foundation for Tales for Tots: increasing storytimes to young children in child care centers and family day care provider homes and Budget Modification No. 14: Director Barrow provided the Board with a brief overview of the draft RTC. Discussion ensued regarding success of first year and information about the Satterberg Foundation.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

Vice Chair Lilly moved, and Boardmember Meagher seconded, to recommend to Council Alternative 1 which accepts \$10,000 from the Satterberg Foundation for a continuation of the Tales for Tots program: increasing storytimes to young children in child care centers and family day care provider homes, and authorizes Budget Modification No. 14. The Board is eager to extend the program due to its success during the first year. Motion carried unanimously.

4. Library of the Future Update:

Director Barrow provided the Board with an overview of the Library of the Future Community Forum and Focus Group meetings. Approximately 108 community members participated in the Community Forum on Wednesday, September 20 and 10 to 12 participated in each of the five Focus Groups. Director Barrow thanked the Friends of the Library for providing the food for the Community Forum. Participants in the Community Forum and the Focus Groups were enthusiastic and appreciative of the opportunity to contribute their ideas. Library staff also discussed the Library of the Future at the Lakewood Family Fun Night held at the Library on Thursday, September 28 with approximately 170 in attendance. The Lakewood Family Fun Night provided input that was lacking and much needed from the area of North Sunnyvale and the Hispanic Community. Anderson Brulé Architects staff is currently compiling the Needs Assessment and Plan of Service for staff review. The Library Board of Trustees will review the preliminary results at their November 6 meeting.

Chair Griffith opened the public hearing and there being no public testimonies, closed the public hearing.

5. December Board Meeting Time/Location:

Director Barrow requested that the Board consider holding a special meeting on Monday, December 18 in order to review preliminary information regarding the Needs Assessment, Plan of Service and the Building Program. The December 18 meeting is needed to maintain the timeline and to get the preliminary report to Council as planned, on January 23, 2007.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

Vice Chair Lilly moved, and Boardmember Pathak seconded, to reschedule the Monday, December 4 Board meeting to Monday, December 18 in Council Chambers. Motion carried unanimously.

6. Special Meeting – March 26, 2007:

Director Barrow suggested that the Board schedule a special meeting for Monday, March 26, 2007 in order to review draft RTC regarding Library of the Future and options based on Council direction. Discussion ensued regarding the 2007 workplan calendar and combining the March 26 and April 2 meeting.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

Vice Chair Lilly moved, and Boardmember Pathak seconded, to schedule a special Board meeting on Monday, March 26 and moving public hearing items that would normally be discussed in April to March 26. Motion carried unanimously.

7. Public Safety Pancake Breakfast:

The annual Public Safety Pancake Breakfast is scheduled for Saturday, October 14 from 8 to 11 a.m. at Fire Station #2 located on Wolfe Rd. and Arques Ave. Boardmembers were invited to participate in the event. Boardmembers signed up for one 1 ½ hour slot to assist with the Library information table.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

8. Review Study Issues:

Director Barrow informed the Board of a possible Study Issue regarding conference and training for Boards and Commission Members. If a study issue is recommended, a special meeting may be held for Board review and ranking.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

9. Representative to Silicon Valley Library System Advisory Board:

Director Barrow provided the Board with a brief overview of the System Advisory Board (SAB) role and/or responsibilities. Community member Thomas Flaherty's term just expired and he volunteered to continue a two year term on the SAB.

Chair Griffith opened the public hearing, and there being no public testimonies, closed the public hearing.

Vice Chair Lilly nominated, and Boardmember Meagher seconded, the reappointment of Thomas Flaherty to a two year term to the System Advisory Board. Motion carried unanimously.

NON-AGENDA ITEMS AND COMMENTS

• BOARDMEMBERS OR COMMISSIONERS ORAL COMMENTS

Boardmember Meagher mentioned that she utilized the Link+ program and was very impressed with its service, ease of use and quick delivery.

Chair Griffith mentioned that the Friends of the Library Book Sale is scheduled for Saturday, October 7 from 10 a.m. to 4 p.m. at the Raynor Center, 1500 Partridge Ave. in Sunnyvale.

• STAFF ORAL COMMENTS

Director Barrow noted the following:

- Feature Film loan limit has been revised from six items to three items.
- Iteam representative was onsite the week of September 18 to troubleshoot difficulties with the Internet scheduling software.
- Four new self-check machines are tentatively scheduled to arrive on October 6 with installation the week of October 9.
- Metrofi's service is no longer in beta, however, wi-fi within the Library is still limited to perimeter areas only.
- Library staff is currently testing the Ecommerce module.

- The local library web site improvement project grant was not awarded to the Library because Library staff could not accept the grant guidelines which involved moving the entire Library Web site to an external server.
- Lakewood Family Fun Night was held on Thursday, September 28 and approximately 170 parents/students participated in the event. Library staff provided tours and signed families up for library cards and obtained feedback regarding the Library of the Future. The event was held in English and Spanish.
- Library staff will participate in the Chamber of Commerce's Connect with Sunnyvale Expo on Wednesday, October 4 on the Lockheed campus.
- Library staff will participate in the Family Fun Night at the Columbia Neighborhood Center on Wednesday, October 18.
- The Sunnyvale Community Visioning Festival will be held on Saturday, October 28 from 9 a.m. to 2 p.m. at the Sunnyvale Community Center.
- Next Board meeting is scheduled for Monday, November 6 in the Library Program Room.

INFORMATION ONLY ITEMS: None.

ADJOURNMENT: 7:48 p.m.

Respectfully submitted,

Deborah L. Barrow
Library Director